



THE UNIVERSITY OF PAPUA NEW GUINEA

Career Opportunities

The University of Papua New Guinea, is an independent, statutory Institution of Higher Education, established by *The University of Papua New Guinea Ordinance 1965*, confirmed by the University of PNG Act No. 18 of 1983. The University is dedicated to the pursuit, advancement and dissemination of knowledge, understanding and wisdom.

The University is currently undergoing significant infrastructure and service improvement initiatives as it strives to reform, reposition and transform the University into an influential, global academic institution. It envisions to build capacity and capability of the workforce and is immediately seeking to employ suitably qualified and experienced executive professional to fill the following key position in its strategic business units, based at the UPNG Main Campus, Port Moresby.

1. **Director, Planning and Development** W/293005/22
2. **Director, Physical Facilities Management** W/353001/22
3. **Director, Public Relations and Marketing** W/243001/22
4. **Director, Human Resources Development** W/091026/22
5. **Director, Academic Audit Unit** W/291012/22
6. **Senior Assistant Registrar (Academic), Student Admin** W/303010/22
7. **Senior Assistant Registrar (Exam/Grad), Student Admin** W/303002/22
8. **Deputy Director, Students Services (Catering)** W/221001/22
9. **Female Warden, Student Services** W/363002/22
10. **Male Warden, Student Services** W/363004/22
11. **Executive Officer, Council Secretariat** W/293042/22
12. **Training Officer, Human Resources Development** W/113004/22
13. **IT Trainer, Human Resources Development** W/387009/22

TO APPLY

Interested candidates must provide:

- Application letter stating the position of their interest
- Curriculum Vitae (CV)
- Copy of Educational Qualification
- Name and contact of three (3) referees
- Police Clearance and Medical Clearance

Address all applications to:

The Director, Human Resource 00
The University of Papua new Guinea
PO Box 320
University, NCD

For further information, contact the Director, HR on 3267233 or email your application to recruitment@upng.ac.pg or alternatively hand deliver your application at the Human Resource Office in the Gunther Building, UPNG Waigani Campus , Port Moresby. You may also visit our website <http://www.upng.ac.pg> .

Note:

The University is an equal opportunity employer and encourages female applicants to apply. This position is open to PNG Citizens to apply. All applications will be treated as strictly confidential and must be received before COB on **06th January, 2023**. Only the shortlisted applicants will be contacted for an interview.

Authorized by:

Roboam Kakap
Acting Registrar
University of Papua New Guinea